

PILOT PROGRAM FOR CLIMATE RESILIENCE (PPCR)

Terms of Reference for Scoping Mission February 29th – March 4th 2016

I. BACKGROUND

1.1 During the Semi-Annual Meetings of the Climate Investment Fund (CIF) which held on May 19th, 2015 in Washington DC, the Governing Body selected Malawi as one of the African countries to receive up to \$1.5 million to develop a Strategic Plan for Climate Resilience under the PPCR. This selection was based on Expert Group's evaluation of the Expression of Interest submitted by the GoM.

1.2 In line with the framework guiding the selection, a scoping mission involving the Government of Malawi, the Multilateral Development Banks - African Development Bank (AfDB) and International Bank for Reconstruction and Development (IBRD) with their partners will take place in Malawi from February 29th to March 4th, 2016.

II. MISSION OBJECTIVES

2.1 The objective of the mission is to support the Government of Malawi in consultation with other development partners and/or stakeholders in the development of the PPCR SPCR. This objective will be pursued by: (i) Introducing the CIF and PPCR program to the relevant government ministries, other development partners, and other key stakeholders; (ii) consolidating necessary documentation and holding preliminary consultations with key stakeholders; (iii) undertaking an assessment of necessary technical assistance and resources including baseline information required to develop the PPCR SPCR; and (iv) discussing and finalizing the roles of key partners and the next steps including detailed timeline for the preparation of the joint missions.

2.2 During the mission, broad consultations will be held with key ministries and bilateral stakeholders to address the above issues.

III. MISSION ACTIVITIES

3.1 The main task of the mission will be to define and put in place the preparatory framework for the work plan and proposal for \$1.5 Million from the PPCR SPCR. The mission will largely focus on addressing upstream issues pertinent to preparing the SPCR, using the Expressions of Interest as entry point. The mission will undertake the following specific tasks:

- (i) Confirm the role of the PPCR and the role of the preparatory resources to prepare the Strategic Program on Climate Resilience (SPCR);
- (ii) Discuss and confirm broad Government priorities for the SPCR based on consultations with the various key stakeholders;
- (iii) Review specific works of the various development partners (including the bilateral and multilateral and technical agencies) active on Climate Change in Malawi and build synergies from these with what PPCR intends to achieve;

- (iv) Discuss enabling conditions including institutional leadership and coordination mechanisms and support needs for this;
- (v) Explore options for achieving transformative impacts of SPCR driven investments;
- (vi) Discuss broad financing options for the SPCR including linkages to GCF, GEF, bilateral programs and Government resources;
- (vii) Discuss and confirm the broad implementation arrangements for preparing the SPCR;
- (viii) Discuss and confirm broad stakeholder engagement requirements and meet key stakeholders, mindful of expectations;
- (ix) Confirm which MDB will lead the PPCR in Malawi;
- (x) Confirm procedures for accessing and using the preparatory grant resources; and
- (xi) Discuss the roadmap and identify key milestones and timetable for preparing the SPCR including identifying dates for the first Joint Mission and an indicative date for submission of the SPCR to the CIF Administration Unit.

3.2 The Scoping Mission will produce an Aide Memoire outlining the issues, process, key findings and recommendations for the organization of Joint Mission(s) and technical assistance, leading to the development of the SPCR.

IV. PREPARATORY WORK

4.1 Prior to fielding the Scoping Mission, the following activities will be undertaken by the GoM and MDBs as needed (responsible parties are indicated in brackets):

- (i) Stock-taking:
 - a. Ensure familiarity with GoM's Expression of interest to participate in PPCR (all),
 - b. Review country MDB, GCF, GEF priorities related to PPCR (GoM and MDBs),
 - c. Obtain CIF guidelines, templates and FAQs in order to be able to respond to questions during the mission (MDBs),
 - d. Confirm the Scoping Mission skills set which are needed from the MDB side (MDBs),
 - e. Prepare a file with all relevant GoM documents pertaining to PPCR issues – MDBs will lead and GoM can fill in. Use Expressions of Interest as the point of departure. It is recommended that all parties join a file storage facility such as Box on which to store reference materials and reports;
- (ii) Mission Coordination:
 - a. GoM and MDBs to confirm the mission TOR,
 - b. MDB Focal Points to brief respective Country Office Representatives (MDBs) about the PPCR,
 - c. GoM Focal Points to arrange mission meetings with key Ministries, Development Partners and Stakeholders (GoM Focal Points) to discuss key mission issues;
- (iii) Early Consultations ahead of the mission:
 - a. Discuss approach to stakeholder consultations given the funding position of the PPCR. Prior to the in-country mission, GoM Focal Points will identify a core group of stakeholders including climate change lead agencies and relevant Ministries, vulnerable sectors, MDBs and development partners and representative of business and civil society and host introductory telephone calls with these stakeholders to introduce them to the CIF and briefly explain the process of the PPCR. Focal Points will confirm that the scoping mission team seeks meetings with stakeholders as per the agenda below, with the objective of discussing/ reaching

conclusions on the key strategic issues discussed below. Initial meetings may be followed by one or more meetings under the auspices of the joint mission(s)/(GoM Focal Points);

- (iv) Announce the scoping mission:
 - a. GoM will send notification to the CIF AU confirming the mission and Focal Points contact information, by February 25th.

V. EXPECTED MISSION OUTCOMES

5.1 The following outcomes are expected, upon completion of the scoping mission:

- (i) Identify key stakeholders and broad stakeholders
- (ii) Clarify the roles and responsibilities of all stakeholders, and especially the choice of the leading MDB for the Malawi PPCR;
- (iii) establish the institutional framework for the preparation of the work plan;
- (iv) Agree on broad priorities and technical assistance work to be undertaken;
- (v) prepare the request for mobilizing the \$1.5 Million Grant from the PPCR SPCR;
- (vi) Agree on the necessary steps to be taken, especially follow up steps, including joint mission, and the full roadmap.

VI. MISSION COMPOSITION

The African Development Bank will lead the joint scoping mission on behalf of the MDBs, and will scoping mission will be led by the Government of Malawi (GoM), by the Ministry of Finance Economic Planning and the Department of Environment Affairs, as the Ministers who signed the Expressions of Interest submitted to the PPCR Sub-Committees in March 2015. It will be responsive to the Government's team. The detailed list of mission member is captured in annex II.

VII. REPORTING

7.1 The mission will prepare an Aide Memoire which reflects the agreements and conclusions reached on key issues, the next steps to guide the preparation of the investment plans and guidance to the MDBs for the preparation of ToRs and implementation of the Joint Mission(s).

7.2 On completion of the mission the Lead MDB(s) will together with other MDBs and Malawi Focal Points, prepare the SPCR preparation grant application, ToRs for the Joint Mission(s) and schedule the Joint Mission(s) as quickly as possible.

ANNEX I

INDICATIVE MISSION AGENDA

The scoping mission for the SPCR preparation will take place from 29th February to 4th March 2016. The indicative agenda is as follows:

Date	Morning	Afternoon
29/02/2016		MDBs meet for pre-mission briefing
01/03/2016	MDBs brief respective Country Officers / Residential Representatives	Kick-off meeting with GoM leading Ministries
02/03/2016	<p>A presentation from focal point or CC unit on gov strategies and institutional arrangements</p> <p>Follow up meetings with Key and Line Ministries covering: Finance, Economics, Planning, Water, Environment, Agriculture, Gender, Youth, Climate change, Forests and Landuse etc., as well as Transport energy and infrastructure related ministries</p>	
03/03/2016	Meetings with Development Partners	Meeting with Key CSO representatives, Private Sector representatives and Chamber of Commerce (together or concurrently)
04/03/2016	Further meetings with Focal Points and PPCR team to finalize discussions / Discussions to refine priorities and areas for TA Detailed discussion of the process	Present Draft Aide Memoire to GoM including key findings and conclusions, next steps and timeline for further preparation
04/03/2016	Prepare Draft Aide Memoire	Finalize Aide Memoire based on feedback from GoM
<i>post mission</i>	<i>GoM or individual MDB teams may propose and arrange possible field trips to potential project sites or investment locations together with interested parties</i>	

ANNEX II

MISSION COMPOSITION

Expertise	Institution	Location	Name
Government of Malawi			
PPCR National Focal Point Assistant Director	Ministry of Finance Economic Planning	Lilongwe	Mr Nations Msowoya
PPCR Focal Point Assistant Director	Department of Environmental Affairs	Lilongwe	Mrs Shamiso Najira
Multilateral Development Banks; Scoping, mission key members			
Chief Agricultural Economist and Team Leader	AfDB	Abidjan	Olagoke Oladapo
Principal Agricultural Economist	AfDB	Abidjan	Leandre Gbeli
Chief Climate and Green Growth Officer	AfDB	Abidjan	Gareth Phillips
Senior Agriculture expert	AfDB	Lilongwe	Vinda Kisyombe
Chief county economist	AfDB	Lilongwe	Peter Mwanakatwe
Senior Water specialist	AfDB	Lilongwe	Benson Nkhoma
Principal Transport Expert	AfDB	Lilongwe	Davies Makasa
Sr Natural Resources Management Specialist	IDA/IBRD	Maputo	Ross Hughes
Disaster Risk Management Specialist	IDA/IBRD	Lilongwe	Francis Nkoka
Consultant,. Climate change specialist	IDA/IBRD	Cape Town	Simon Croxton

This list may be refined pending availability and need for specific forms of expertise

ANNEX II

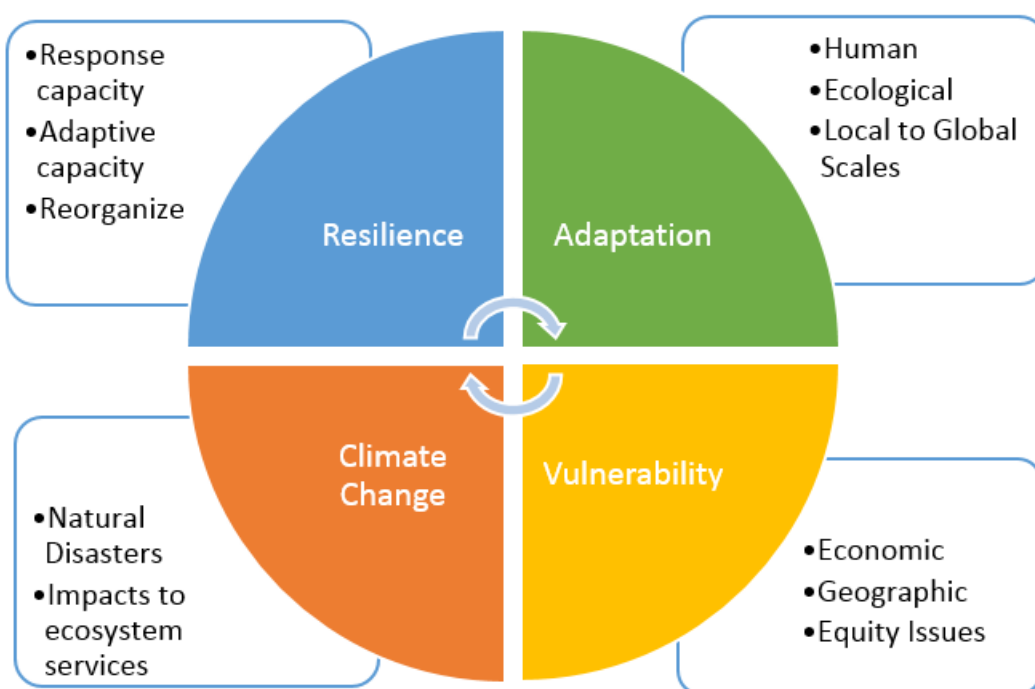
BACKGROUND INFORMATION

1. Introduction, Background and Country Context

PPCR approval: Malawi's expression of interest to develop a Strategic Program for Climate Resilience (SPCR) under the PPCR was approved by the Climate Investment Funds on May 14, 2015. The approval makes available \$1.5 million Government of Malawi to prepare a SPCR for the PPCR. The grant can be executed by the Government of Malawi or execution through either the AfDB or the IBRD may be possible.

General Objectives of PPCR Investment Plans: Assist developing countries to integrate climate resilience into development planning including urban development/ infrastructure, agriculture and food security, land and ecosystems, policy, institutions and policies building on National Adaptation Programs of Action (NAPAs) and other existing efforts. The PPCR also offers additional funding to pilot innovative public and private sector solutions to pressing climate-related risks. It may therefore invest in both adaptation and mitigation efforts. Diagram 1, below provides an overview of PPCR linkages.

Diagram 1. Linkages between climate change, vulnerability and resilience and adaptation



Proposed Objectives of Malawi PPCR as per expression of interest are as follows:

- Strengthen agriculture through development and promotion of more resilient crops and livestock and supporting sustainable land and water management (SLWM)
- Supporting renewable energy development through promotion of institutional cook stoves including development of sustainable fuel to reduce forest degradation and losses
- Strengthen human resources to address climate change including training of government and private sector. Emphasis is placed on district/ local level.
- Promote consideration of climate change, resilience, adaptation and vulnerability assessment through development planning including through (i) reviewing existing sectoral policies

(agriculture, energy, forestry, etc); (ii) developing laws and regulations that are climate smart; (iii) developing guidelines for targeting sectors- as a build up from the national mainstreaming guidelines that have been developed including gender issues and other cross cutting issues; (iv) sensitizing and training decision makers, planners and implementers on impacts of climate change; and (v) undertaking monitoring and evaluation.

2. Mission Activities and Follow Up

- a. Stock taking: Complete compilation of key documents (GoM/MDBs)
- b. Fill in knowledge gaps on PPCR) GoM priorities and institutional setting (GoM and MDBs)
- c. Confirm the role of the PPCR and the role of the preparatory resources to prepare the SPCR.
- d. Discuss and confirm broad Government priorities for the SPCR including role of private sector
- e. Review synergies between the MDBs, development partners, and technical agencies. Linkages between PPCR and other initiatives including Adaptation, Green Growth, SREP, GCF, INDC as well as various development policies.
- f. Discuss broad financing options for the SPCR including linkages to GCF, GEF, bilateral programs and Government resources
- g. Discuss and confirm the broad implementation arrangements for preparing the SPCR including procedures for accessing and using the preparatory grant resources including legal agreements, procurement and disbursement. Discuss MDB and GoM responsibilities
- h. Discuss and confirm broad stakeholder engagement requirements and confirm key agencies from groups such as technical agencies (FAO, WMO, IFAD, WHO), line ministries, national/local government agencies, academia, private sector, NGOs, CSOs, women's group, etc.
- i. Discuss the roadmap including key milestones and timetable for preparing the SPCR including for Joint Missions, timetable – 1st joint mission(s), technical mission(s), 2nd joint mission(s) and submissions for endorsement
- j. Confirm requirements/ preparation for Joint Mission(s)

3. Contacts (MDBs and Government)

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