

Zambia: Forest Investment Program (ZFIP)
Terms of Reference for the Second Joint Mission
June 12 - 16, 2017
Lusaka, Zambia

1. The Second Technical Joint Mission (JTM) of the Multilateral Development Banks and their partners to support the Government of the Republic of Zambia (GRZ) to prepare and develop the Zambia National REDD+ Strategy Investment Plan (IP) will take place in Zambia from June 12 to June 16, 2017. The JTM will be led by the GRZ through the Interim Climate Change Secretariat (ICCS), with the participation of the World Bank and the African Development Bank (AfDB)¹. In addition, the mission will benefit from the participation and support from the UN-REDD agencies: The United Nations Development Programme (UNDP), the Food and Agriculture Organization (FAO) and the United Nations Environment Programme (UNEP), as well as The Nature Conservancy (TNC). The overall objective of this mission is to support GRZ to successfully complete the preparation and development of the National REDD+ Strategy IP.

A. Introduction and Background

2. The Government of Republic of Zambia (GRZ) is one of the countries selected in May 2015 to benefit from the Forest Investment Program (FIP) of the Climate Investment Fund. The FIP intends to support the efforts of GRZ to reduce emissions from deforestation and forest degradation, conservation and sustainable management of forests which will ultimately lead to enhancement of carbon stocks. To this end, Zambia is in the process of developing an IP to guide investment priorities that reflect REDD+ related sectors as have been identified in the National REDD+ Strategy. As Zambia is a recipient for both FIP and UN-REDD funding windows, the Government requested to prepare a single IP to enhance both synergy between the two programs and cost-effectiveness. The investment priorities are aimed at transformational change in forest sector while improving the socio-economic conditions of particularly rural communities whose livelihoods are tied to the exploitation of forest and forest-related resources.
3. The Interim Climate Change Secretariat (ICCS) at the Ministry of Finance is playing a pivotal role of facilitation and coordination of Partner efforts to develop the IP, and support relevant ministries and departments, particularly the Forestry Department where the implementation of the IP investment priorities will be anchored.
4. The First JTM was undertaken from June 27 to July 02, 2016 to bring partners together to discuss the institutional arrangements regarding the preparation and development of the IP,

¹ The International Finance Corporation (IFC), originally the third multilateral development bank (MDB), is no longer participating in the Zambia FIP program, due to overly-stretched internal resources.

the structure and content of the IP, roles and contributions of Partners based on the TORs of the then envisaged studies, and the preparation roadmap. The First JTM was a follow up to a scoping Mission that was done in October 2015.

5. On November 11, 2015 the GRZ formally requested a FIP grant of \$250,000 to be administered through the World Bank. This has since been approved by the Climate Investment Funds (CIF) subcommittee. The GRZ's Minister of Finance counter-signed the grant on November 23, 2016.

B. Joint Mission objectives and anticipated outputs

B1. Joint Mission Objectives

6. This Second JTM involving the GRZ and their IP development Partners (AfDB, UN-REDD Agencies, TNC and WB) is planned to take place in Lusaka. The mission will specifically focus on:
 - (i) Reviewing the progress in the preparation and development of the Investment Plan preparation building on the first Joint Mission last year in June;
 - (ii) Consolidating and integrating into the Investment Plan results from analytical studies that are being undertaken by the partners of the Investment Plan;
 - (iii) Providing additional technical input into the draft document of the Investment Plan;
 - (iv) Mapping out the next remaining steps in readying the Investment Plan for submission to the Forest Investment Program sub-committee meeting in November, 2017; and
 - (v) Advancing IP related preparations with the government (particularly with the Global Environment Facility and the Green Climate Fund political and operational focal points) and bilateral development Partners in the country.
7. Since the First JTM, IP Partners with support and guidance from GRZ through ICCS, have collaboratively been working to develop the IP. The Partners have been undertaking analytical studies that respond to REDD+ related sectors as have been identified in the National REDD+ Strategy. These analytical studies will inform the contents of the IP so that the IP comprehensively responds to the challenges of the forestry and related sectors in the country. In this regard, this JTM will draw upon the existing draft document that Partners have been working on and the analytical studies to refine the development of the IP document in readiness for submission for consideration at the FIP sub-Committee meeting early November 2017 with the specific date to be confirmed.

8. The draft IP document has suggested investment priorities that are aligned with the thematic areas and strategic objectives of the National REDD+ Strategy. In this way, the IP document remains consistent with government development priorities both in the short and long terms. This JTM will offer a platform to IP Partners and other participants to revisit the proposed investment priorities and establish screening criteria in a bid to strengthen the focus of priorities on the Strategy as well as funding requirements of the FIP.
9. Broad-based consultations are key in the validation processes of the contents of the IP document, and to ensure credibility and reliability of proposed investment priorities. Results from analytical studies will be validated through consultations with various stakeholders before being integrated into the document.
10. After refinement of the investment priorities, this JTM will support the GRZ to cost investment priorities proposed in the draft IP document. These investment priorities will reflect GRZ's development priorities. The investment priorities will be required to meet the investment criteria for programming priorities under FIP and will include provisions for the development of a results framework, monitoring mechanism and a component for information sharing lessons learning across all the activities under the FIP.
11. Therefore, this Second JTM will be pivotal in validating the draft IP document as the Government intends to finalize the IP for submission to the FIP Sub-Committee in November 2017.

B2. Joint Mission Output

12. The output of the Joint Mission will be two-fold:
 - a) An aide-memoire detailing mission findings, agreements reached and further recommendations, including progress that has been made to date by the government and IP Partners and the next steps to the submission of the document to the FIP Sub-Committee in November 2017.
 - b) A validated draft IP document with integrated results from analytical studies by Partners.

C. Coordination by GRZ with Development Partners and Civil Society

13. As it was for the First JTM, the Second JTM will be facilitated and coordinated by GRZ through ICCS, led by the FIP focal point- Mr. Kasaro Deuteronomy. He will be supported by other technical staff from the relevant line ministries. The FIP focal person in collaboration with relevant departments, e.g. Department of Forestry, will facilitate and coordinate the participation of all key stakeholders such as the Zambia Environmental Management Authority, Ministry of Agriculture, etc.

14. ICCS, through the administrative channels, and supported by the FIP focal person will ensure that the GEF and GCF political and operational focal points do participate in this second and final JTM. They need to be informed and available for consultation for the preparation and development of the IP. The GEF and GCF are potential funding sources for the implementation of this IP.
15. The GRZ has been in contact with civil society organizations representatives and other development partners as part of the UN-REDD program. At the UNDP-organized CSO workshop in March 2017, the GRZ was invited. Drawing on the convening power of the Government, ICCS will facilitate engagement in ad hoc meetings and communications with CSOs and other development partners, before and during the JTM, to identify interest in contributing during the Joint Mission and opportunities for interest in co-financing elements of the IP.

D. Joint Mission Composition

The JTM will be composed of the following people (list may be refined upon availability of the experts and additional expertise needed).

Expertise	Institution	Location	Name
Government of Republic of Zambia			
Principal Government representative	ICCS	Zambia	Chitembo Kawimbe-Chunga
Zambia FIP Focal Person and Mission Lead	ICCS	Zambia	Deuteronomy Kasaro
Monitoring and Evaluation Specialist	ICCS	Zambia	Doreen Bwalya
Director	Forestry Department	Zambia	Ignatius Makumba
Principal Forestry Officer	ICCS	Zambia	Davies Kashole
Environment	ZEMA	Zambia	TBD
Climate Change Specialist	ICCS	Zambia	TBD
Forest Management Specialist	Forestry Department	Zambia	TBD
Forest Research			
Strategic Social and Environmental Assessment	ZEMA	Zambia	TBD
Private Sector Development		Zambia	TBD
REDD+ Policy and Strategy	Forestry Department	Zambia	TBD
Investment Plan MDB Partners			

AfDB Task Team Leader Zambia FIP	African Development Bank	Ivory Coast	Bamba Diop
AfDB in country Focal Person Zambia FIP	African Development Bank	Zambia	Lewis Bangwe
Forest Management Specialist	African Development Bank		TBD
Environmental Specialist	African Development Bank		TBD
Safeguard Specialist	African Development Bank		TBD
Task Team lead WB and Snr Environmental Specialist	World Bank	USA	Douglas J. Graham
Co-Team Lead and Environmental Specialist	World Bank	Zambia	Iretomiwa Olatunji
Forestry Specialist	World Bank	USA	Gerardo Segura
Environmental Specialist (Env. Safeguard)	World Bank	USA	Ken Green (remote participation)
FIP Coordinator for WB	World Bank	UK	Andrew Chilombo
Team Assistant	World Bank	Zambia	Wisdom Mulenga
Private Sector Specialist	World Bank	Zambia	Felix Kalaba
World Bank FIP focal point	World Bank	USA	Meerim Shakirova
Other IP Partners			
Forest Specialist	Food and Agriculture Organization	Italy	Philippe Crête
Agriculture Specialist	Food and Agriculture Organization	Zambia	Vincent Ziba
Mining Specialist	United Nations Environmental Programme	Kenya	Thais Narcisso
UN-REDD Lead on IP and Regional Technical Advisor	United Nations Development Programme	Kenya	Elsie Attafuah
Climate Change specialist	United Nations Development Programme	Kenya	Wahida Shah
Remote Sensing Specialist	The Nature Conservancy	USA	Linda Krueger
Private Sector Representatives			TBD
CSO Representatives			TBD
Local Community Representative			TBD
Research Institutions Representative			TBD

16. Broad stakeholder participation is intended to ensure program ownership and implementation support by the government, national stakeholders and development partners. The mission is expected to engage representatives from the following stakeholders among others:

- Ministry of Finance
- Ministry of Planning
- Ministry of Environment and Natural Resources Technology
- Ministry of Agriculture
- Ministry of Energy
- Zambia Environmental Management Agency
- Non-Governmental Organizations, Forest Forum and Civil Society
- Local Communities
- Private Sector
- Local Government and
- Development Partners

Draft Mission Agenda

Time	Activity description	Venue
Sunday June 11, 2017		
PM	Hotel check-in outside Lusaka	TBD
Monday June 12, 2017		
AM	1. Opening protocols 2. Presentation of IP Project <ul style="list-style-type: none"> • WB Presentation of IP draft document • WB Presentation on FIP Process • FAO Presentation on CFM and ILUA II • TNC Presentation on priority setting and assessment of trade-offs in Zambia's Forest IP • WB Presentation on private sector engagement in IP investment priorities 	TBD
	Coffee/tea break	
	Internal Partner and government discussion on the IP: Objectives and Structure	TBD
	Lunch	
PM	Internal Partner and government discussion on the IP: Objectives and Structure	TBD
	Coffee/tea break	

	Internal Partner and government discussion on the IP: Objectives and Structure	TBD
Tuesday June 13, 2017		
AM	Internal Partner and government discussion on the IP: Objectives and Structure	TBD
	Coffee/tea break	
	Internal Partner and government discussion on the IP: Objectives and Structure	TBD
	Lunch	
PM	Group work on investment priorities, including costing continue	TBD
	Coffee/tea break	
	Group work on investment priorities, including costing continue	TBD
Wednesday June 14, 2017		
AM	Group work reports on investment priorities, including costing	ICCS
	Coffee/tea break	
	Group work reports on investment priorities, including costing continue	ICCS
	Lunch	
PM	Inputs on other sections of the draft document	ICCS
	Coffee/tea break	
	Inputs on other sections of the draft document continue	
Thursday June 15, 2017		
AM	Inputs on other sections of the draft document continue	ICCS
	Coffee/tea break	
	Meeting with technical staff from ICCS and relevant government agencies to go over draft document updates	ICCS
	Lunch	
PM	Drafting of aide-memoire with findings, recommendations, and next steps	ICCS
	Coffee/tea break	
	Drafting of aide-memoire with findings, recommendations, and next steps continue	ICCS
Friday June 16, 2017		

AM	Meeting with senior GRZ representatives and mission members to debrief on the aide-memoire	ICCS/Ministry of Finance
	Lunch Break	
PM	Internal IP Partners meeting to wrap up the JTM, with possible VC (TBC as required)	WB Country office

E. Mission Contacts

1. Zambia Government: Deuteronomy Kasaro, Interim Climate Change Secretariat, Ministry of National Development Planning and National FIP Focal point, deuteronomykasaro@znccs.org.zm
2. MDBs
 - (i) Meerim Shakirova, Interim FIP Focal Point, World Bank mshakirova@worldbank.org
 - (ii) Douglas J. Graham, Task team Leader, Senior Environmental Specialist, World Bank dgraham@worldbank.org
 - (iii) Bamba Diop, AfDB Task Team Leader Zambia FIP