

REPUBLIQUE DE COTE D'IVOIRE



MINISTÈRE DE L'ENVIRONNEMENT,
DE LA SALUBRITÉ URBAINE ET DU
DÉVELOPPEMENT DURABLE

Forest Investment Program

Second Joint Mission Terms of Reference for Investment Plan Preparation March 1-5, 2016



Côte d'Ivoire
Forest Investment Program
Terms of Reference
Second joint Worldbank/African Development Bank (ADB) Mission
For the preparation of the Investment Plan

March 1-5, 2016

Executive Summary

1. *2nd Joint Mission Objective:* The objective of the second joint mission is to review the draft FIP Investment Plan (IP) prepared by the Permanent Executive Secretariat of the REDD+ (SEP-REDD) with the assistance of the Centre Suisse¹ and to make comments and suggestions for the finalizing of the IP by May 23 in time for official submission to the FIP Sub-committee for its July 2016 meeting. In addition to this mission being held early March, team members based in the region will conduct interim missions to gather additional information and data from communities in the FIP target areas to further guide the IP development process and a mini-review IP workshop will be held by videoconference prior to the second joint mission.

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Mission: Proposed date: 1-5 March 2016

Under Ivory Coast Government leadership

Prior Work and Findings

2. The first joint mission was conducted from November 9-20, 2015. The mission conducted preliminary meetings with government and the National Steering Committee, and field visits to begin the consultative process with local communities and gather data to support the drafting process. The key findings and results of the first joint mission included: (i) updates on the REDD+ strategy and study on drivers of deforestation; (ii) a draft zero of the IP (created through a 5-day stakeholder workshop); (iii) field visits with four communities in the localities of Didiévi, Soubré and Méagui; and (iv) review and clearance of the methodology and schedule for developing/finalizing the IP. Two key findings from the preliminary work include impact of mining on Tai National Park and information on populations migrating further west to exploit new terrain in the western mountains. These and other new data currently being collected at consultation workshops in the FIP target areas will need to be taken into account in the development of the next draft of the IP.

¹ Swiss Center for Scientific Research/Centre Suisse de Recherches Scientifiques (CSRS)

Mission Objectives, Output and Process

3. The overall objective of this second joint mission is to support the Government of Ivory Coast in finalizing its IP such that it can be submitted to the FIP Sub-Committee for approval at its July meeting. The Government of Côte d'Ivoire through the SEP-REDD in the Ministry of Environment, Urban Sanitation and Sustainable Development (MINESUDD), and the National Steering Committee created on November 23, 2015 will lead the mission.
4. The mission will review the progress and current state of the IP development based on the schedule below. Data collection, literature review and consultation meetings are already completed or well under way.

Execution phases			Week #	December					January				February				March					April				May				June				
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
				1-4	7-11	14-18	21-25	28-31	4-8	11-15	18-22	25-29	1-5	8-12	15-19	22-26	29-4	7-11	14-18	21-25	28-01	4-8	11-15	18-22	25-29	2-6	9-13	16-20	23-27	30-3	6-10	13-17	20-24	27-01
0	Scoping meeting																																	
1	Data collection and literature review.		Dec. 1-21																															
	Interview with institutions, NGOs and donors																																	
	Data collection																																	
	Analysis and synthesis Sessions																																	
2	Feedback of MDBs on the above		Dec. 21-23																															
	Consultation workshops and field visits (comments + surveys)		Janv. 4-17																															
	Iffou Region (Didiévi) Team 1																																	
	Nzi Region (Dimbokro)- E 1																																	
	Belier Region (Yamoussoukro)- E1																																	
	Nawa Region (Soubré) Team 2																																	
	San Pedro Region- E2																																	
	Guemon Region (Duékoué)- E2																																	
4	Feedback of MDBs on the above		Janv.25-31																															
	Data analysis and writing of draft 1 PIF																																	
	Submission of draft 1 to MDB for inputs		Feb. 15																															
	Mini workshop CSRS-SEP REDD-MDBs via video-conf.		Feb. 22																															
5	IP National Review workshop during 2 nd joint mission		March 2-3																															
	Finalization of the IP taking into account workshop inputs and translation of the IP into English.		March 7-11																															
	Translation of IP into English		March 14-18																															
	Quality control of the English version and submission to the FIP Secretariat for review		March 21-xx																															
8	Public disclosure of draft IP on Government website		M.28-Apr.8																															
9	Review of draft IP based on public comments received		April 11-22																															
10	Independent Review of final draft IP		Apr.25-May 6																															
11	Development of Annex addressing Independent Review comments		May 9-20																															
12	Submission of the final IP to the FIP SC		May 23																															
13	FIP SC meeting		July (tbd)																															
14	Matrix of response to FIP SC comments		July 25 (tbc)																															

5. The Joint Mission will produce an Aide Memoire outlining key issues, process, key findings and recommendations and *a near final draft of the Investment Strategy*, based on:

- Text of initial draft developed with key stakeholders during the first joint mission
- Data collection and literature review
- Consultation workshops and field visits
- Initial review and feedback provided by MDBs
- Refinement of draft based on feedback of mini-workshop, and
- National Draft IP Review workshop.

6. The Joint Mission will continue to assist the country in ensuring the IP is developed in coordination with the country's goals for its REDD+ program as well in line with the goals and requirements of the FIP. Consultations have begun between the Government of Ivory Coast and the Government of Ghana and the joint mission will continue to facilitate this engagement as the IP enters the finalization stages.

Scope of Work

7. The second joint mission will build on the work being completed by the SEP-REDD with assistance from the Centre Suisse. Significant interim work is expected (see below) in order to meet the deadline for submission of the IP for approval to the FIP sub-committee's meeting in May 2016. Meeting this deadline will require tight adherence to the schedule and quick turn-around on review and comments. On the content side, reviewers need to ensure that the first draft takes into account the new data collected in the interim period, as well as key information discovered in consultations with communities on the field trip during the first Joint Mission, namely that: (i) people have begun migrating to the mountainous regions (Western Region) including Man, Guiglo, Duékoué, Bloléquin, in search of new land suitable for plantation farming (coffee-cocoa); and (ii) illegal mining around and inside the Taï National Park is more substantial than previously assessed and poses a serious threat to the park. These two factors may significantly impact design of certain IP components.

Preparatory Work and Interim Support for Joint Mission

8. Prior to fielding the Joint Mission, the following activities will be led by the SEP-REDD with support from the MDBs as necessary:

- **Mission to Ghana.** In order to benefit fully from the experience of Ghana, (a regional neighbor with a similar socio-economic environment to Ivory Coast), in the development of its IP, key members of the SEP-REDD will travel to Ghana for an information and experiencing sharing mission prior to the second Joint Mission. The goal of the mission is to better understand lessons learned from Ghana's experience in developing its IP and from its early stages of implementation.
- **Data Collection and Literature Review.** CSRS, with support from national team members and the National Steering Committee, will conduct a full literature review and collect additional data to ensure that information gaps are addressed for the next stage of IP development. Teams will conduct interviews with a range of institutions, NGOs, and donors to create optimal coordination among programs and to avoid redundancies. The drafting team will also conduct analysis and synthesis sessions with key stakeholders to ensure essential issues are covered and the draft is cohesive and inclusive. The drafting team will provide feedback to MDBs on the validation tools, ground plan and synthesis prior to moving forward to the next steps.

- **Regional consultations and field visits.** The drafting team will conduct comprehensive field visits, including conducting surveys with key groups and workshops covering seven regions with proposed activities under the IP, expanding on the field visits conducted during the First Joint Mission in November 2015. Consultation workshops will be held in seven key regions. A feedback session will be held at the end of this stage with MDBs, particularly with respect to orienting the plan to ensure the data feed appropriately into the its direction.
- **Data Analysis and completion of first draft.** Prior to the second Joint Mission the drafting team will complete a first draft and a mini review workshop will be held by videoconference with the MDBs. Comments from the mini workshop will be incorporated into the draft prior to the second Joint Mission.

9. **Dedicated Grant Mechanism for Local Communities.** Initial work on consultations for development of the Development Grant Mechanism (DGM) began during the First Joint Mission conducted in November 2015. During larger community meetings, small meetings and interviews were conducted with a range of communities and community groups, including representatives of private sector producer groups, e.g., coffee and cocoa producers, women's groups, miners associations, NGOs, members of civil society, local and immigrant communities, etc. Some preliminary findings gathered from the communities, such as areas for alternative livelihood development (e.g., livestock raising, fish farming, nurseries for native trees, etc.) are already informing the on-going development of the DGM. Further information will be gathered with meetings in January/February prior to the Second Joint Mission. Progress will be assessed during the Second Joint Mission and the iterative process of consultation and feedback with concerned communities will be further assessed and confirmed.

Joint Mission Composition

10. The joint mission will be responsive to the Government's team, led by SEP-REDD / Ministry for the Environment, Urban Sanitation and Sustainable Development (MINESUDD) and the Ministry of Economy and Finance. The technical members of the FIP Mission will include the following people (this list may be refined pending availability and need for specific forms of expertise):

Expertise	Institution	Name
National Focal Point REDD+	Government of RCI, REDD-SEP	M. Yao
Co-Mission Leader: Natural Resources Management Specialist	World Bank (WB)	S. Follea
Co-Mission Leader: Principal Agricultural Economist	African Development Bank (ADB)	L. Gbeli
Consultant, Senior Natural Resources Management and Environmental Specialist	WB	E. Tynan
Consultant, Environmental and Social Analyst	WB	P. Adeba
Consultant, Senior Agricultural Specialist	WB	J-P. Chausse
Consultant, Social Development Specialist and Social Scientist	WB	G. Boni
Sr. Loan Officer	WB	Faly Diallo
Sr. M&E Specialist	WB	A. Jensens
Sr. FM Specialist	WB	J-C Kra
Sr. Program Assistant	WB	B. Darang

Expertise	Institution	Name
Forest Governance Specialist Consultant	ADB	P. Djogbenou
Gender Specialist	ADB	Nathalie Gahunga
Program Assistant	ADB	Fati Kondo

Draft Agenda/Schedule and Outputs

11. The second Joint Mission for IP preparation will take place from March 1 to March 5, 2016. As mentioned above, a significant amount of work will be conducted in January and February by all team members to ensure that the face-to-face mission work will be efficient and productive. The overall organization of activities for the Joint Mission is as follows (with specifics to be further defined as necessary by and with the Government of Côte d'Ivoire, MDBs, and other partners):

Day		
March 1	Preliminary meetings with Government and SEP-REDD+ team	Review of workshop agenda and participants. Review of interim progress and identifying any possible gaps that will need to be addressed during the mission.
March 2 to 3	National Review workshop of the draft IP	The workshop will include a presentation of the draft to the steering committee, attending stakeholders and MDBs, followed by working sessions to identify final changes necessary for draft completion. These may include ensuring participation and inclusion of all stakeholders, ensuring consistent approach to components, identifying possible data gaps, etc.
March 4	Aide-memoire and action plan for finalization of the IP	
March 5	Mission departure	

12. **Joint Mission Activities and Outcome.** The second joint mission will focus on getting to a near final draft of the FIP, such that the country will be ready to submit its investment plan for approval on May, 23 2016. The activities will focus on the following:

- workshop for review and finalization of the draft IP. The full team of steering committee, national coordination unit, MDBs and consulting partners will meet to review the first draft prepared in the interim period checking and revising for quality, direction, gaps, clarity of components, accuracy, stakeholder involvement, and consistency with REDD+ and FIP objectives. The drafting team will be given a short, targeted set of actions to complete after the mission to ready the plan for submission; and
- finalize inputs needed for completing additional proposals and documents necessary for submission, e.g., development of dedicated grant mechanism, project concept notes, etc.

Joint Mission Outputs: (i) agreement on a Final draft to be ready by March 11, to be translated into English by March 18; and (ii) Aide Memoire **highlighting the remaining steps**, if any that the Government should take before the FIP Secretariat May session.

Contacts (MDBs and Government)

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