

**FIP Cameroon
Joint Mission
October 2016
Terms of reference**



***FORES INVESTMENT PROGRAM (FIP)
– Cameroon***

**FIRST JOINT MISSION
October 2016**

===o TERMS OF REFERENCE o===



1. Executive Summary: Objectives, Dates, Government priorities

The Republic of Cameroon was selected in May 2015 by the Forest Investment Program (FIP) as one of the beneficiaries of the pilot countries support for the development of an Investment Plan (IP) or National Investment Framework (NIF). This selection took into account the country's progress in the REDD+ strategy preparation process. In order to enhance the Investment Plan development process, a joint mission of the Government of Cameroon with the assistance of multilateral development Banks (MDBs) namely the African Development Bank (AfDB) and the World Bank (WB) will take place between 2 and 7 of October 2016. The joint mission shall bring together all the stakeholders to examine the investment priorities for Cameroon. The mission will be led by the Government of Cameroon through the Ministry of the Environment, Protection of Nature and Sustainable Development (MINEPDED), led by the FIP Focal Point.

The main objective of the joint mission is to assist the government of Cameroon in the preparation of its Investment Plan through stakeholders' consultation, the consolidation and prioritization of investment and elaboration of ideas and proposals that contribute to the finalization of an IP. The design of the IP will take into account not only all the relevant factors relating to the forestry sector but also the projects and programs ideas that are sources of other greenhouse gases emission sources as agreed during the previous scoping mission. The discussions will be based on the results of the work progress by the REDD + Technical Secretariat (ST REDD +) while incorporating the commitments taken in the Intended National Determined Contributions (INDC) of Cameroon.

Meantime, Cameroon joined the Central Africa Forest Initiative (CAFI) in 2016 that aims to support the transition into the investment phase of the REDD+ process. As such, CAFI provides support to policies, projects and programs that enable the reduction of deforestation and forest degradation (REDD+) as well as the promotion of sustainable forest management. The joint mission will examine the complementarity between the priorities of FIP and CAFI in supporting the preparation of a National Investment Framework (NIF) for Cameroon. The joint mission will also review investment priorities in the different development sectors and will produce an Aide Memoire outlining the issues, processes, key findings and recommendations, and a draft of priority areas of the proposed Investment Plan.

2. Introduction and Background

The Climate Investment Fund (CIF) set up by the Multilateral Development Banks (MDBs), aims to promote international cooperation on climate change and to support developing countries in their efforts to mitigate the increase in greenhouse gas emissions and adapt to climate change. The Forest Investment Program (FIP) is one of the funding windows of the Climate Investment Fund (CIF), whose aim is to substantially mobilize policies, measures and funding to facilitate the reduction of deforestation and forest degradation and to promote the sustainable management of forests (REDD+) through its USD 785 million Investments. The FIP cannot in itself provide the incentives necessary to significantly reduce greenhouse gas emissions, but this will allow the pilot countries to take advantage of the incentives if they are implemented within a mechanism adopted by the United Nations Framework on Climate Change (UNFCCC) agreement, which ensures the promotion and enhancement of the forest sector, such as the REDD+ mechanism.

In this regards, the FIP provides support to efforts made by developing countries towards the REDD+ program implementation. For this purpose, the FIP provides early in the process, fast start funds to finance the preparation to the REDD+ program. FIP also funds identified public and private investments as part of the efforts deployed in the national action plan to put in place a strategy on preparation for the REDD+ program. It offers these funding taking into account the possibilities to help these countries adapt to the effects of climate change on forests and to contribute to various activities for the improvement of the environmental conditions, such as the preservation of biodiversity, the protection of the rights of indigenous peoples and local populations, poverty alleviation and the improvement of the living conditions in rural areas. The FIP program also funds efforts to eliminate the underlying causes of deforestation and forest degradation, and to overcome obstacles that have prevented efforts to achieve the goals previously defined.

Furthermore, the preparation of the FIP process is done in a context marked by the enrolment of Cameroon to the CAFI initiative, the Green Climate Fund (GCF) operationalization phase, and the realization of the commitments made by the country in the COP21 through its Intended Nationally Determined Contributions (INDC), defining its pathway of low carbon development that is aligned with the priorities of development set out in the Strategy Document for Growth and Employment (DSCE).

The Investment Plan (IP) / National Investment Framework (NIF) shall be designed to achieve four specific objectives, namely: (i) engage and facilitate measures to transform policies and practices related to the forest sector in developing countries; (ii) pilot replicable models to better understand the correlations between execution of the investments, policies and measures related to the forest and lasting emissions reductions, conservation and the sustainable management of forests and the enhancement of forest carbon stocks in developing countries; (iii) facilitate the mobilization of financial resources for the benefits of the REDD+ program, including through a forest preservation mechanism set up under the UNFCCC; and (iv) provide useful experiences and share the feedbacks in the deliberations of the UNFCCC on the REDD+ program.

In order to achieve the above objectives, the FIP will found and promote, including investments in the following areas:

- **Institutional capacity building, governance related to the forest sector and information**, for example, the application of monitoring and management information systems and establishment of forest inventories; support for the development of the legal, financial and institutional mechanisms including enforcement of forestry legislation, cadastral mapping and the reform of the land tenure system; the elimination of the perverse incentives that encourage deforestation and forest degradation; sectoral-based planning activities on the landscape; the transfer of environmentally sound technologies; and building the capacity of indigenous and local people.
- **Investment in mitigation measures, including services related to forest ecosystems**, for example, forest conservation; the promotion of payment of environmental services and other equitable benefit-sharing provisions; the recovery and sustainable management of degraded forests and landscapes; afforestation and reforestation of deforested lands; the restructuring of forest industries and the promotion of partnerships between businesses and communities; forest protection measures; the improvement of land management practices; and the promotion of labels guaranteeing that the wood used comes from sustainable sources.
- **Investments in other areas necessary to mitigate the pressure on forests**, for example, exploitation of alternative sources of income and other means to fight against poverty; other energy programs; agricultural investment planning; streamlined soil utilization; and agricultural intensification, including agroforestry.

Based on the foregoing, the MDBs have pledged to support the Government of Cameroon, mainly through MINEPDED which hosts the FIP Focal Point and other Departments' ministries. This support involves consultation with all stakeholders such as, the United Nations Organizations, bilateral partners, the private sector and civil society organizations in the design and implementation of the process of preparation of the Investment Plan.

In order to prepare the present FIP joint mission to Cameroon, a scoping mission composed of the representatives of the MDBs including the World Bank and the African Development Bank, was carried out in Yaoundé from 21 to 25 September 2015. The scoping mission helped to initiate a process of dialogue with the Government of Cameroon under a cross-sectoral orientation and planning with national officials for the preparation of forest investment activities. The scoping mission helped to:

- a. reach an understanding and a common vision of the investment plan or framework (IP/IF) in Cameroon by all stakeholders, potential benefits and modalities of its preparation;
- b. identify the points of view of stakeholders on the priorities and the types of activities that should be integrated in the IP/IF;
- c. understand the coherence between the PI and the process of preparation of the REDD⁺ national strategy;
- d. map out existing the strategic, analytical studies of programming and planning in the areas of forestry, management of natural resources, rural development, climate change, disaster management, and other documentation that may guide the development of the Investment Plan;

- e. agree with the Government of Cameroon on the dates of the first joint mission, its composition, the role of each institution, the budget, the next steps, as well as, on the type of skills needed for the mission, the agenda of various meetings to ensure a full coverage of important topics and to take into account of the specific needs of the Government.

At the end of the scoping mission, an action plan for the process was agreed upon; it included four major groups of activities:

- i) the administrative preparation of the process;
- ii) the mobilization of technical experts and the collection of missing data;
- iii) the development of the IP/IF
- iv) the process of submission and validation the IP/IF.

3. Joint mission objectives and anticipated results

3.1 Joint mission objectives

The main objective of the first joint mission is to support the Government of Cameroon in its process of the preparation of its Investment Plan and review with all the stakeholders the investment priorities as well as the preliminary list of project' ideas.

The specific objectives of the joint mission are to:

- examine whether the recommendations of the scoping mission have been followed/implemented;
- identify areas and investment priorities for the IP/IF;
- analyze the relevance of the proposed investment priorities and discuss with the Government of Cameroon and other stakeholders (technical and financial partners, the members of the national civil society and representatives of the indigenous peoples) the major orientations of the IP;
- review the preliminary list of projects on the basis of the investment priorities proposed;
- examine the consistency and adequacy of investment priorities with other major initiatives, programs and ongoing processes (REDD+, strategy of wood energy value chain in the Far North of Cameroon, ...) or the preparation of AFR 100, Landscape Restoration through Bonn Challenge, ...) and funding opportunities other than the FIP;
- discuss the terms of engagement of the private sector in the implementation of the programs, as well as the possible mechanisms for managing FIP funds;
- define the terms and schedule for preparation of the identification of the priority projects.

The joint mission is an opportunity for the Government of Cameroon to effectively drive the preparation process of its Investment Plan, through an inclusive inter-sectoral dialogue, broad consultation and dialogue with key stakeholders and analysis of policies, key strategies and development plans. This exercise will need to consider the ideas for programs and projects that could be the subject of an implementation in line with the objectives of the FIP and other sources of funding such as the *Central Africa Forest Initiative* (CAFI).

The joint mission will also discuss and define the dates for the second joint mission which is scheduled at the beginning of the year 2017 for the validation of the IP/NIF draft developed by the

Consultancy firm. The Government of Cameroon intends to finalize the IP/NIF for its submission during the meeting of the FIP Subcommittee by May 2017.

3.2. Joint mission anticipated outputs

The expected results of the joint mission will include two main elements:

- 1) An Aide Memoire (AM) outlining the issues, the process, and key finding in terms of progress achieved by the Government of Cameroon with the support of the MDBs, next steps to complete the process of developing the IP/IF and recommendations of the mission. Specifically, this AM would include the following:
 - i) Areas and priorities for the FIP Investment;
 - ii) The strengths and weaknesses of the priorities identified of the FIP with the partners and all stakeholders;
 - iii) A list of project ideas including and not limited especially for the far North region and the alarming situation of the disappearance of the forests;
 - iv) The financing arrangements for the Investment Plan, as well as the role of each actor including the private sector;
 - v) The specific concerns of the civil society as concerns the Investment Plan;
 - vi) An agreed timeline for the FIP IP preparation process including the development of the Investment Plan and its presentation to the FIP Subcommittee.
- (2) An agreed/finalized table of contents of the draft proposal of the IP/IF investment Plan which will incorporate the findings of the stocktaking analysis, the outcomes of the consultations prior and during the Joint Mission and a tentative schedule with roles and responsibilities of the different stakeholders in completing the IP/IF earlier in 2017. The draft outline of the IP will be guided by the FIP operational guidelines.

4. Intersectoral coordination, participation of civil society and development partners

The first joint mission will be coordinated by the Government of Cameroon represented by MINEPDED through the National REDD+ Coordination and with the technical support of the FIP Focal Point, Dr. UNUSA Haman assisted by the REDD+ Technical Secretariat as well as the technical staff from different sector departments designated to accompany this process such as the Ministry of forestry (MINFOF), the Ministry of Economy and Regional Planning (MINEPAT), the Ministry of Agriculture and Rural development (MINADER), the Ministry of Water and Energy (MINEE) etc.. This is to ensure that all stakeholders are informed and available for consultations in the run-up to the preparation and the development of the Investment Plan.

The Government of Cameroon represented by MINEPDED through the REDD+ National Coordination and in support of REDD+ technical Secretariat, pilot activities related to the finalization of the national REDD+ strategy. In this regard, the Government of Cameroon collaborates in a regular and

inclusive manner with the civil society and other development partners. Also, a strategy of greater involvement of the private sector is being finalized. In this context, the Government of Cameroon plans to organize and undertake additional consultations and also put in place a communication program to engage other stakeholders to the Joint Mission and to raise their interest for the co-financing of some key elements of the Investment Plan.

5. Joint mission composition

The two tables below show the composition of the participants to the joint mission both at the level of the MDBs and at the national level (the list shall be improved depending on the availability of some experts as well as the identified additional expertise).

Government of Cameroon (supported by the technical working group)

Expertise/function	Institutions	Place of residence	Names
General coordination of the IP preparation process			
National REDD + Coordinator	MINEPDED	Yaoundé	Dr. WASSOUNI
Technical coordination of the IP preparation process			
PIF/CAFI Focal point	MINEPDED	Yaoundé	Dr. UNUSA Haman
Participants from MINEPDED			
Director of ONACC	MINEPDED	Yaoundé	Prof. AMOUGOU Armathée
DA ONACC	MINEPDED	Yaoundé	Mr. FORGHAP Patrick Nicolas
UNFCCC PF	MINEPDED	Yaoundé	Mr. WAGNOUN Valentin
Participants from REDD+ TS			
Head of the REDD+ technical Secretariat	REDD+ TS	Yaoundé	Dr. SIEWE René
Chief of programs/projects Unit -FP INDC/NAMA/IPCC	REDD+ TS	Yaoundé	Mr. KAGONBE Timothee
Chief Communication Unit	REDD+ TS	Yaoundé	Mrs. MOKOM Clorine
Senior Expert on programs and projects	REDD+ TS	Yaoundé	Ms. Hortence Ngono
Expert in social and environmental safeguards	REDD+ TS	Yaoundé	Mr. AKEM Joseph Aristide
Expert in environmental management	REDD+ TS	Yaoundé	Ms. Mireille Feudjio
SESA Senior Expert	REDD+ TS	Yaoundé	Ms-NKO MMBI ABENG
SESA Expert	REDD+ TS	Yaoundé	Mr. SEBA Daniel
Senior MRV expert	REDD+ TS	Yaoundé	Mr. MOMO Achille
MRV expert	REDD+ TS	Yaoundé	MR. MOUSSA NGUEMADJI
GIS Expert	REDD+ TS	Yaoundé	Ms. ZOUH TEM Isabella

Support staff			
Service Head of environmental statistics	SDPE	Yaoundé	MR. ATANGANA KOUNA
Service head of environmental planning	SDPE	Yaoundé	MR. ADAMOU HAMADAMA
Support staff	DCGR	Yaoundé	Mrs. MERA ZANG Tcdedel
Support staff	DCGR	Yaoundé	Ms. Halimatou
Support staff	DCGR	Yaoundé	Ms. Wassou
Support staff	REDD+ TS	Yaoundé	Mr. BAÏNRA MOHAMED Scorates
Representatives of the Services of Prime Minister Prime Minister's Office			
In charge of missions	PM	Yaoundé	Mr. KONGAPE Jean AVIT
Attaché	PM	Yaoundé	Mr. ABBO Marcus
	PM	Yaoundé	MR. HAMIDOU JORO
Representatives of the MINFOF			
Department of Cooperation	MINFOF	Yaoundé	MR. OJONG EYONG MARCEL
Department of Cooperation	MINFOF	Yaoundé	MR. HAMAN ADAMA
The Department of forest	MINFOF	Yaoundé	MR. ERIC KAFFO
ANAFOR	MINFOF	Yaoundé	A representative
Representatives of the STRAIGHTAWAY 3			
INS	Chief of Unit-INS	Yaoundé	Ms. FOMO Marie Antoinette
DG Coop	DG Coop	Yaoundé	Mr. Yves MBOLE NTSAGA
DG Coop	DG Coop	Yaoundé	A representative of the DG-Coop
PNDP	Director	Yaoundé	
Other representatives of sectoral ministries and Research Institutes			
MINRESI 3	INC.	Yaoundé	A representative
	IRAD	Yaoundé	A representative
	IRGM	Yaoundé	A representative
MINEPIA 2	CT1	Yaoundé	Dr. MEKE SONG stone
	Pastoral production manager	Yaoundé	Prof. OMAF Etienne
MINADER 2	GI-DA	Yaoundé	ETAME AKOULONG Jean Jacques
	Engineer of Studies	Yaoundé	ATANGANA Jean Bertrand
	SODECAO	Yaoundé	A representative
MINIMIDT 1	CSP/DJ	Yaoundé	JEBE Victor CHE
MINDCAF		Yaoundé	GILLES ARSENE E.
MINAS		Yaoundé	Ms. MINLEND Sidonie
MINPROFF	DPEF	Yaoundé	Ms. ONGOLA Martine
MINEE	ACPE/ROCF	Yaoundé	NGOKO MEANG ACHILLES
University of Yaounde 1	Environmentalist	Yaoundé	Prof. TCHINDJANG Martin
The civil society, NGOs and indigenous peoples			
National platform of civil society on the CC and REDD +	Representatives	Edea	Ms. Cécile T. name
		Yaoundé	MR. ABE Jean

Climate Alliance	Representatives	Yaoundé	Mr. NJAMSHI Augustine
Rainforest Alliance	Representatives	Yaoundé	Mrs. Nadège NZOYEM SAHA
CED	Representatives	Yaoundé	Mr. Samuel NGIFFO
Forest Platform	Representatives	Yaoundé	---
MBOSCUA	SGA	Yaoundé	Mr. Hassoumi Abdoulaye
AIWO-CAN	Representative	Yaoundé	Ms. HAWÉ BOUBA
RACOPY/ASBAK	Representative		A representative
REPAR			A representative
WEG	Representative	Yaoundé	Prof. Ngoufo Roger
Technical and financial partners			
UNDP		Yaoundé	Dr. Nzeh-Lo Martin
GIZ/ProPFE		Yaoundé	Mr. Didier HUBERT
JICA		Yaoundé	A representative
European Union		European Union	A representative
NGOs international and regional			
WWF		Yaoundé	LOUIS DAVID
IUCN		Yaoundé	AKO Charlotte
WCS		Yaoundé	Dr. Roger FOTSO
CIFOR		Yaoundé	SONWA, Denis
ICRAF		Yaoundé	A representative
CIRAD		Yaoundé	A representative
COMIFAC		Yaoundé	MICHEL Djatsana

Multilateral development banks

Expertise/function	Institution	Place of residence	Names
Co-Mission Leader, Sr. Environmental Specialist	IDA/IBRD		Emeran Serge MENANG EVOUNA
Natural Resource Management Specialist	IDA/IBRD		Loïc BRAUNE
Communication Specialist	IDA/IBRD		Odilia Renata HEBGA
Forest / REDD Specialist / Inv Plan Document	IDA/IBRD		Valery-Olivier SENE BELINGA
Program Leader	IDA/IBRD		Doina PETRESCU
Agricultural Economist Specialist	IDA/IBRD		Amadou NCHARE
Energy / Economist Specialist	IDA/IBRD		Consultant
Social Safeguards Specialist	IDA/IBRD		Kristyna BISHOP
Program Assistant	IDA/IBRD		Jeanne d'Arc EDIMA
Co-Mission Leader and AfDB Team Leader	AfDB		Samba TOUNKARA
Chief Natural Resource Expert	AfDB		Modibo TRAORE
Climate & Green Growth Officer Chief	AfDB		Gareth PHILLIPS

Main Country Programme Officer	AfDB		Ali CISSE
Rural development specialist	AfDB		Judes BISSAKONOU
Private Sector Specialist	AfDB		Christiane BOLLO-TEMA
Chief Gender Specialist	AfDB		Nathalie GAHUNGA
Forestry management + Governance	AfDB		Amadou MAIGA (Consultant)
Rural development specialist	AfDB		Albert Nyaga
Forestry & REDD Specialist	AfDB		Cyrille EKOUMOU (Consultant)
Forestry & REDD + specialist	AfDB		William Armand MALA (Consultant)
Admin Assistant	AfDB		Local staff
Operations Officer	CBFF/ADB		Christine DOVONOU
Operations Officer	CBFF/ADB		Veronica TSHIMBALANGA
Representatives of AFD	AFD	Yaoundé	Ms. Caroline ONANINA
Representatives of German Cooperation	GIZ	Yaoundé	Representative responsible for the program AFR100 - reforestation in the area of the Sahel Mikhail MVONGO

The mission will be working with the sectoral ministries, technical and financial partners to ensure coherence between the Investment Plan and the activities planned or under way at the level of each partner. In this regard, the mission shall consult the different stakeholders mentioned above.

Furthermore, a meeting bringing together all stakeholders in the process of developing the IP/IF of Cameroon will be held on the third day of the mission as provided for in the agenda.

6. Draft of the mission agenda

Days	Schedules	Activities	Comments	Place
Day 1	9h00 - 12h00	Internal meeting with the International members of the mission	Meeting to discuss the agenda, methodology and expected results	AfDB
	12h00 - 13h00	Lunch Break		
	14h00 - 18h 00	Opening ceremony by the Government of Cameroon Discussion with the Government team (partners and REDD+ NC)	Meeting chaired by REDD+ National Coordinator Validation of the agenda Progress on the National REDD+ strategy Review the results of the scoping mission and other	PARTNERS

			recommendations of the audio/video conference meetings	
Day 2	9 h 00 - 11 h 00	Discussion with the Government team (partners and REDD+ NC)	Planning of the meeting extended to the sector department and NGOs (Intersectoral Working Group)	Propose a detailed agenda
	11 h 00 - 12 h 00	Audience with the Minister of Environment (partners)	Presentation of the objectives and agenda of the Joint Mission	
	12 h 00 - 13 h 00	Lunch break		
	13 h 30 - 15 h 00	Meeting with the technical and financial partners	Discussion on the activities to be considered in the IP and their articulation compared to the flagship program or the current process. Discussion on financing: - Financing acquired or underway; - Opportunities of financing to mobilize; - Funding opportunities to explore.	
	15 h 30 - 17 h 30	Meeting with the private sector on Investment Plan	Role of the private sector	
Day 3	09:00- 15 h 00	Meeting with the Intersectoral Working Group (Ministries, CSOs, Technical Partners, local and international NGOs)	-Presentations of the major orientations of IP/IF by the Consultant and discussions -Draft proposal of the IP/IF	Invitations to prepare by MINEPDED
Day 4	9 h 00 - 11 h 00	Field visit	Place to be determined	
Day 5	9 h 00 - 12 h 00	Internal meeting of the members of the mission	-Preparation of the Aide Memoire of the mission. -Discussion on the next mission.	
	12 h 00 - 13 h 00	Lunch break		
	2:00 pm	Restitution meeting with the Government	Chaired by the Minister (based on availability)	
Day 6	Departure of participants			

7 Estimated budget (A review by RAF REDD+ TS)

NO	Item	Place	NUMBER OF PARTICIPANTS	NUMBER OF DAYS	COST UNIT	TOTAL COST
1	Travel allowance and accommodation of the Participants					
	Travel allowance and accommodation of Participants out of Yaoundé					
1.1	National platform of civil society on the CC and REDD +.	EDEA	01	01	25,000	25,000
1.2	RACOPY/ASBAK	LOMIÉ	01	01	35,000	35,000
1.3	REPAR		01	01	25,000	25,000
	The Participants in Yaoundé (package) local transport					
1.4	Participants of Yaoundé (87)	Yaoundé	01	01	10,000	870,00
Subtotal 1			955.000 FCFA			

NO.	Item	NUMBER OF DAYS	COST UNIT	TOTAL COST
2	Logistics			
2.1	Meeting hall rental and animation material	01	150,000	150,000
2.2	Participant X Kit (90)	01	2 500	225,000
Subtotal 2		375.000 fcfa		

NO.	Item	Place	NUMBER OF PARTICIPANTS	NUMBER OF DAYS	COST UNIT	TOTAL COST
3	Meal					
3.1	Coffee break	Hotel Merina	90	01	3000	270,000
3.2	Lunch break	Hotel Merina	90	01	8000	720,000
3.3	Water in the room	Hotel Merina	90	01	1500	135,000
Subtotal 3			1.125.000 fcfa			

NO.	Item	Place	NUMBER OF UNIT	NUMBER OF DAYS	COST UNIT	TOTAL COST
4	Field trip					
4.1	Car rental services (Coaster)	To be decided	02	01	150,000	300,000
4.2	Snacks and refreshment		70	01	3000	210,000
In total 4			510,000 fcfa			
Grand TOTAL (ST1 + ST2 + ST3 + ST4)			2.965.000 FCFA			

Costs of coffee break at ST REDD + will be determined.

8. Contacts for the mission

Government of Cameroon: Dr. Haman UNUSA, FIP Focal Point, Email: hamanutusa@yahoo.fr ;
Phone: + 237 699 490 110 / + 237 679 388 747.