



**Climate Investment Funds (CIF) Trust Fund Committee Meetings
November 17-19, 2020
Logistics Note on Virtual Participation**

I. Dates: Tuesday, November 17, 2020 - Thursday, November 19, 2020

II. Zoom Connection details:

Meeting Title and Date	Join Using Zoom	Join Using Phone
Joint Meeting of the CTF And SCF Trust Fund Committees Date: Nov 17, 2020 Time: 07:30 AM to 12:15 PM	Zoom link here Meeting ID: 979 4391 3419 Passcode: TFCjoint1+	Meeting ID: 979 4391 3419 Passcode: 6261225864 Find your local number here
SCF Trust Fund Committee Meeting Date: Nov 18, 2020 Time: 07:30 AM to 11:00 AM	Zoom link here Meeting ID: 979 9125 4606 Passcode: SCF_TFC+d2	Meeting ID: 979 9125 4606 Passcode: 7385598801 Find your local number here
CTF Trust Fund Committee Meeting Date: Nov 19, 2020 Time: 07:30 AM to 10:00 AM	Zoom link here Meeting ID: 988 3024 2040 Passcode: CTF_TFC+d3	Meeting ID: 988 3024 2040 Passcode: 4274545635 Find your local number here

III. Important instructions:

- Interpretation services (English/French/Spanish) will be provided through the Zoom application during the meetings.
- To access the interpretation feature, please make sure that you are accessing Zoom from the application on your laptop and not through the web browser. A link to download the Zoom application is [here](#).
- If you are connecting to Zoom through your phone (Android/iOS), you will need to use the latest version of the Zoom application.
- Connect to the meeting 15-30 minutes before the meeting starts to resolve any IT/connection issues you may encounter prior to the beginning of the meeting.
- Throughout the meeting, kindly have your mic on mute unless you are speaking.
- Kindly send your cellphone number to cif_governance_team@worldbankgroup.org, so that we can connect you directly if needed.

IV. Interaction with the room during the meeting:

- Participants using the Zoom Application, can send messages through the “Chat” icon to inform the CIF AU that they would like to speak.
- Participants can also send either text or “Whatsapp” messages to notify the CIF AU that they would like to speak. A “Whatsapp group will be created for each committee meeting. Please ensure that you send your telephone number to the CIF Governance Team before the meeting so that you are include in the “Whatsapp group”.
- CIFAU contact details are:
Amel El Abed Cell: 2023905638
E-mail: aelabed@worldbank.org / E-mail: CIF_Governance_Team@worldbankgroup.org