

CLIMATE INVESTMENT FUND
Lao PDR Forest Investment Program (FIP)

Technical Mission

**Terms of Reference (ToR)
for working on the Draft FIP Investment Plan**

September 12-16, 2011

A. Background

1. Lao PDR has been selected by the FIP Sub-Committee to be one of the eight pilot countries around the world. FIP supports the efforts of developing countries to reduce emissions from deforestation and forest degradation, conservation and sustainable management of forests, and enhancement of forest carbon stocks (REDD+). The Program promotes sustainable forest management leading to emission reductions and the protection of carbon reservoirs by providing scaled-up financing to developing countries for REDD+ readiness reforms and public and private investments, identified through national REDD+ readiness or equivalent strategies.

2. The Department of Forestry (DoF) within the Ministry of Agriculture and Forestry (MAF) has been appointed as the National REDD Focal Point on behalf of the government of Lao PDR (GoL). Multi-Development Banks (MDBs) namely the ADB, World bank and IFC will be provided technical input to the government in preparation of the FIP Investment Plan. In line with the Terms and Reference of the CIF and led by the GoL, the Scoping Mission was conducted on January 19-21, 2011 followed by the First Joint Mission which was undertaken from June 6-10, 2011. The aim of the First Joint Mission was to update and continue the dialogue with the line ministries and other key stakeholders from the private sector, MDBs, other development partners, Civil Society Organizations and NGOs on the updates of FIP guidelines (tentative allocations for each pilot country in grant and loan, knowledge management, result framework, and Dedicated Grant Mechanism) as well as discussing the potential areas for FIP investments.

3. A number of follow up meetings with key line ministries (REDD Task Force members) were held to discuss the priority areas for FIP investments and proposed investment plans on 16 August and 6 September 2011.

B. Objectives

4. This technical mission is aimed at having follow up discussions with the government at the central and provincial levels to solicit views for the finalization of the proposed FIP investment plan prepared by the government prior to submitting

C. Scope of the Mission

5. Lead by the Government of Lao PDR (GoL), the following activities will be undertaken as part of the Technical Mission:

- i. Participate in 2 consultation workshops which will be organized by the government to inform and consult with the provincial stakeholder on the draft FIP Investment Plan;
- ii. Discuss with the REDD Task Force members, CSOs/NGOs, ethnic group representatives (Lao Front for Construction, Ministry of Foreign Affairs, National Assembly) and key government representatives at the central and provincial levels on the draft proposed investment plan; and
- iii. Assist the GoL in reviewing the draft Investment Plan.

D. Team Composition

6. The mission will be led by the GoL especially the Ministry of Agriculture and Forestry with supports provided by the line ministries and MDBs (ADB and the World Bank Group). A list of mission team members¹ are provided below:

GoL:

- Dr. Silavanh Swathvong, Director General (DG), Department of Forestry (DoF), Ministry of Agriculture and Forestry (MAF)
- Mr. Khamsene Ounkham, Technical Staff, Division of Planning, DoF, MAF
- Twelve other REDD Task Force members from the relevant line ministries and organizations
- Mr. Manuel Bonita, FIP Team Leader (Consultant)
- Mr. Daovone Thongphanh, FIP Forestry Economist (national consultant)

MDBs

- Mr. Sanath Ranawara, Senior Natural Resources Management Specialist, ADB Thailand Residence Mission
- Mr. Alastair Fraser, Forest Carbon Specialist, EOC, ADB Bangkok Residence Mission
- Mr. Kolakan Khamphilavong, FIP Consultant, ADB Lao PDR Residence Mission
- Mr. Peter Jipp, Senior Natural Resource Management Specialist, FIP Co-Task Team Leader, the World Bank
- Ms. Khamlar Phonsavat, Environment/Climate Change Analyst, the World Bank
- Mr. Satoshi Ishihara, Senior Social Safeguards Specialist, the World Bank
- Mr. Viengkeo Phetnavongxay, Environment Specialist, the World Bank
- Mr. Sybounheang Phandanouvong, Social Development Specialist, the World Bank
- Mr. Aimilios Chatzinikolaou, Head of IFC
- Mr. Vonglatda Omany, Project Officer, IFC
- Mr. Stephen Midgley, Consultant, IFC Lao PDR
- Mr. Thalavanh Vongsonephet, Program Assistant, The World Bank

E. Deliverables

7. Upon completion of the Technical Mission, it is expected the following outputs can be realised:

¹ The mission team members might also include other colleagues from developing partners, CSOs including NGOs, private sectors and academia who express their interests to join the mission

- i) Mission Aide Memoire/Report: summarizing the progress made to date by the implementing agencies and key points discussed during the mission;
- ii) Two consultation workshops organized with key stakeholders at the provincial government in the targeted areas on the proposed FIP Investment Plan;
- iii) Draft Investment Plan.

F. Mission Agenda

Time	Activity Description	Participants	Venue
Monday, September 12			
	<ul style="list-style-type: none"> - Mission members arrival to Laos - Travel to Luangphrabang (LPQ) via Lao Airlines either: <ol style="list-style-type: none"> a) Depart from VTE at 11:50, arriving LPQ at 12:30 b) Depart from VTE at 16:30, arriving LPQ at 17:10 	DoF staff and Mission team members	
Tuesday, September 13 (Regional Workshop in Luangphrabang for Bokeo, Xayaboury, Huaphan and Luangphrabang provinces)			
8:30 – 9:00	Registration	Key provincial staff*, CSOs/NGOs representatives, representatives from mass organizations, DoF and MDB members	Provincial Office Meeting Room
09:00- 09:15	Opening of the workshop by the chair	DG of DoF	
09:15- 09:45	Background briefing on the Forestry Strategy to 2020, key drivers of deforestation and degradation and measures to address the issues as outlined in the R-PP	DoF	
09:45 – 10:00	Questions and Answers (Q& A)		
10:00 – 10:15	COFFEE BREAK		
10:15 – 10:45	Presentation on the background of FIP and investment criteria, result framework	MDB representative	
10:45 – 11:00	Q &A		
11:00 – 11: 30	Presentation on the proposed FIP Investment Plan (PART I- Proposed Components or Themes for FIP Investment Plan)	FIP Consultant	
11:30 – 11:50	Q&A		

11:50 – 12:00	Summary and closing of the morning session by the chair	DG of DoF	
12:00 – 13:30	LUNCH BREAK & Sign Up for Group Discussions in the afternoon session		
13:30 – 13:50	Presentation on the proposed FIP Investment Plan (PART II – Proposed activities, geographical coverage & funding)	FIP Consultant	
13:50 – 14:15	Discussions and Q&A		
14:15 – 14:30	Break out group discussions on 4 topics: a) State forest management; b) Outside state forest management (village forests and small holders); c) Forest governance and law enforcement; and d) cross cutting issues on gender, CSOs/NGOs and ethnic groups participations		
14:30 – 15:00	Group Discussions and preparations of key points for reporting back to the whole group		
15:00 – 15:15	COFFEE BREAK		
15:15 – 15:40	Reporting back to the chair by each group (5 mn each)		
15:40 – 16:15	Discussions		
16:15 – 16:30	Summary and closing of the workshop by the chair	DG of DOF	
Wednesday, September 14			
12:00-14:00	Travel back to Vientiane with Lao Airlines leaving at 13:10, arriving VTE at 13:50	All mission members and DoF staff	
14:30-18:30	Travel from Vientiane to Khammouane Province (Thakhek) for 2 nd regional workshop (for Bolikhamxay, Khammouane, Attapeu and Saravan provinces)		
Thursday, September 15			
8.30 – 16:30	2 nd consultation workshop to be held in Khammouane province (See the same workshop agenda for meeting in Luangphrabang as above)		Provincial Office Meeting Room
Friday, September 16			
8:00 – 9:30	Wrap up the mission in Thakhek (Khammouane Province) discuss the next steps including revisions of the draft Investment Plan and submission processes		

10:00 – 15:00	Travel back to Vientiane	DoF staff and all mission members	
16:00 – 17:00	Working on the revisions	MDBs and DoF	